

#### What is required for a leader in team management?

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#### **Definition of Leadership**



#### Definition of leadership

• Leadership is a way of thinking and action pattern to <u>identify a goal of the</u> <u>team and to get results timely.</u>

#### **Leadership required for a team leader**

• A leader of a team is primarily responsible for <u>mobilizing team members to</u> work for a goal and to get results timely. Four items leaders have to keep in mind in team management - (1)



# (1) To identify a goal of the team and share it with all team members.

- ✓ Each member should understand <u>a goal of the team and how to get</u> <u>there.(=They should share and be committed to a strategy of the team.)</u>
- ✓A strategy is composed of: <u>a goal</u>, <u>measures to get to the goal</u>, and <u>resource allocation to implement the measures</u>.

Four items leaders have to keep in mind in team management - (2)



(2) Leaders should be responsible for capability development of the team members.

 Leaders should <u>be interested in each member's</u> capability development and their career path design. Leaders should never be indifferent to their team members. Four items leaders have to keep in mind in team management - (2)



## (2) Leaders should be responsible for capability development of the team members.

#### Leaders should make OJT effective at maximum.

- ✓ <u>Assignment</u> is an important tool for capability development.
- ✓ Leaders should set the members' assignment <u>a little bit stretched.</u>
- ✓ Leaders should try to get them involved in project type jobs.
- ✓ Leaders should get them to realize <u>outcome of their capability</u> <u>development.</u>

Four items leaders have to keep in mind in team management - (2)



## (2) Leaders should be responsible for capability development of the team members.

## **③** Personnel reshuffling

- ✓ To have <u>diversified experiences</u> is indispensable for developing one's capability.
- ✓ Through personnel reshuffling, you can learn how to overcome fear of the unknown and to adjust yourself to <u>a new environment</u>.

Four items leaders have to keep in mind in team management - (3)



### (3) To motivate team members to work for the goal

- ✓ Team members are motivated <u>if they sympathize with a goal</u> of the team.
- Team members are motivated <u>if their capability is developed</u> through assignment.
- ✓ Team members are motivated <u>if they find they contribute</u> to the organization.
- $\checkmark$  Fair personnel evaluation is a key to boost their working morale.

Four items leaders have to keep in mind in team management - (4)



### (4) To share vital information with all team members.

- ✓ Through information sharing, <u>capability of your team will be</u> <u>strengthened</u>.
- ✓ Information gathers to a higher position. <u>Those who are in a higher</u> position have to share the information with team members.
- $\checkmark$  Those who are allowed access to the information must be <u>motivated.</u>





- □ All team leaders are <u>role models of leadership</u>.
- Demonstrating leadership properly is a process of training team members to be next leaders.



## Thank you for your time and attention!

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